

# BEECHWOOD Independent Schools



## **Educational Enhancement Opportunity Request Form**

To request an absence to attend or participate in an educational activity, please complete this application form and return it to your school principal as soon as possible prior to the absence in order to give teachers time to prepare assignments the student will miss during the absence. Such an absence as requested by this signed application and approved by the school principal, will be considered an excused absence. The major intent of the activity must be educational in order for the student to be granted this type of absence.

This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language and the arts. (E.g. art programs, dance programs, State Fair activities, workshops that are educational in nature, college visits, etc.) The principal will use his/her good judgment to determine if the activity meets guidelines.

A student may be approved for up to ten (10) days of absence per year for this purpose. Students who are granted an absence under this law will be responsible to make up all schoolwork. Student grades cannot be affected by lack of attendance or participation in classes for the approved days. This type of absence cannot occur during the school's state testing or District-wide assessments, unless there are extenuating circumstances that are approved by the Principal. A student approved under this provision will be considered present at school. Decisions may be appealed to the Superintendent and then to the Board of Education.

Student Full Legal Name: \_\_\_\_\_ Date \_\_\_\_\_

Grade \_\_\_\_\_ Home Phone \_\_\_\_\_

# of Educational Enhancement Absence Days Requested \_\_\_\_\_ (possible total of 10)

Date (s) of Intended Absence (s) \_\_\_\_\_

Please explain the nature of the event the student will be attending and how the activity meets the criteria of

- (1) having an educational purpose,
- (2) having "significant educational value,"
- (3) how the activity is directly related to one of the core curriculum subjects of English, science, mathematics, social studies, foreign language or the arts.
- (4) Please attach a schedule of activities/events to be attended.

*Use additional paper if needed and attach to this completed form.*

\_\_\_\_\_  
**Signature of Student ▼**

\_\_\_\_\_  
**Signature of Parent/Guardian ▼**

**CONTINUED ON BACK**

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**FOR SCHOOL USE ONLY**

**(THIS SECTION TO BE COMPLETED BY THE SCHOOL PRINCIPAL/DESIGNEE)**

This request must meet all three criteria to be eligible for an educational opportunity absence:

1. This request is for an absence that will have “significant educational value” and be “intensive” in nature.      Yes                       No
2. This trip is tied to one of the core curriculum subjects of English, science, mathematics, social studies, world language or the arts.                      Yes  No
3. The major purpose of the trip is educational.      Yes       No

As Principal, I recommend  I do not recommend  that this educational opportunity absence be granted.

Principal’s Rationale \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

**Note: A student approved under this provision will be considered present at school.**