

Student Advantage – Office 365 FAQ

Beechwood Independent Schools is happy to announce a new program for students - *Microsoft Student Advantage Program*. This program is available to any student enrolled in Beechwood Independent Schools as part of the district's licensing agreement with Microsoft. The Microsoft Student Advantage Program allows students to install Office 365 Pro applications on up to 5 devices - PC, MAC, and/or mobile device - FREE!

Questions

What is the Student Advantage?

Starting December 1, 2013, academic institutions that are Microsoft customers and license Office for all faculty/staff are eligible to offer Office 365 to their Students at no additional cost. Students will be able to take advantage of free Office 365 ProPlus, once their institutions enable this option.

What happens when a student leaves the Beechwood Independent School District?

The Microsoft Office 365 subscription ends. Students will need to make sure to transfer all their files from their OneDrive.

How often do I need to log into my email to keep my Office 365 installation active?

Once every 30 days

Can the software be installed on more than one device?

Yes. It can be installed on up to 5 devices. After installing the software, the installation page will display the names of the devices using the licenses. Students can deactivate licenses here if new devices are purchased and need to use one of the Office 365 licenses.

What if I don't know my Beechwood provided student email address?

Contact the Technology Coordinator.

Who provides customer support for the student downloads of Office 365?

Students should seek support from the link provided on the software installation page or the online Office 365 Community forum.

What happens when I graduate?

When you graduate, your Office 365 subscription through your institution ends upon graduation. You may enroll into other consumer or commercial offers available. If you have Office 365 Education at your school, **you should make sure to transfer all your files from your school OneDrive to your personal OneDrive prior to graduation.**