



Beechwood
INDEPENDENT SCHOOLS

STRICT CALENDAR PLANNING

BEECHWOOD SCHOOLS DISTRICT CALENDAR COMMITTEE



SCHOOL CALENDAR REQUIREMENTS: WHAT DOES THE LAW SAY?

- KRS 158.070 – ESTABLISHES THE PARAMETERS, MINIMUMS, AND REGULATIONS REGARDING SCHOOL CALENDARS
 - MINIMUM SCHOOL TERM- 185 DAYS INCLUDING STUDENT ATTENDANCE DAYS, TEACHER PROFESSIONAL DAYS, AND HOLIDAYS.
 - BEECHWOOD SCHEDULES 187 SCHOOL TERM DAYS
 - CURRENT HOLIDAYS: LABOR DAY / THANKSGIVING / MLK JR. DAY / MEMORIAL DAY
 - STUDENT INSTRUCTIONAL YEAR - 1,062 HOURS OF INSTRUCTIONAL TIME FOR STUDENTS DELIVERED ON NOT LESS THAN ONE HUNDRED SEVENTY (170) STUDENT ATTENDANCE DAYS - KRS 158.070
 - BEECHWOOD SCHEDULES 175 INSTRUCTIONAL DAYS WITH 1,132 HOURS OF INSTRUCTION
- RECENT AMENDMENTS:
 - *VARIABLE STUDENT INSTRUCTIONAL YEAR* - BEGINNING WITH THE 2018-2019 SCHOOL YEAR, AND EACH YEAR THEREAFTER, A LOCAL SCHOOL BOARD OF EDUCATION THAT ADOPTS A SCHOOL CALENDAR WITH THE FIRST STUDENT ATTENDANCE DAY IN THE SCHOOL TERM STARTING NO EARLIER THAN THE MONDAY CLOSEST TO AUGUST 26 MAY USE A VARIABLE STUDENT INSTRUCTIONAL YEAR. "VARIABLE STUDENT INSTRUCTIONAL YEAR" MEANS AT LEAST ONE THOUSAND SIXTY-TWO (1,062) HOURS OF INSTRUCTIONAL TIME DELIVERED ON THE NUMBER OF STUDENT ATTENDANCE DAYS ADOPTED BY A LOCAL BOARD OF EDUCATION WHICH SHALL BE CONSIDERED PROPORTIONALLY EQUIVALENT TO ONE HUNDRED AND SEVENTY (170) STUDENT ATTENDANCE DAYS AND CALENDAR DAYS FOR THE PURPOSES OF A STUDENT INSTRUCTIONAL YEAR.
 - *NTI(NON-TRADITIONAL INSTRUCTION) DAYS - KRS 158.070 SECTION 9:COMMISSIONER OF EDUCATION MAY GRANT UP TO THE EQUIVALENT OF TEN (10) STUDENT ATTENDANCE DAYS FOR SCHOOL DISTRICTS THAT HAVE AN ALTERNATIVE INSTRUCTION PLAN APPROVED BY THE COMMISSIONER OF EDUCATION FOR THE USE OF ALTERNATIVE METHODS OF INSTRUCTION.*

SCHOOL CALENDAR REQUIREMENTS

- **CALENDAR COMMITTEE:**

- (1) SCHOOL DISTRICT PRINCIPAL
- (1) SCHOOL DISTRICT OFFICE ADMINISTRATOR OTHER THAN THE SUPERINTENDENT
- (1) MEMBER OF THE LOCAL BOARD OF EDUCATION
- (2) PARENTS OF STUDENTS ATTENDING A SCHOOL IN THE DISTRICT
- (1) SCHOOL DISTRICT ELEMENTARY SCHOOL TEACHER
- (1) SCHOOL DISTRICT MIDDLE OR HIGH SCHOOL TEACHER
- (2) SCHOOL DISTRICT CLASSIFIED EMPLOYEES
- (2) COMMUNITY MEMBERS FROM THE LOCAL CHAMBER OF COMMERCE, BUSINESS COMMUNITY, OR TOURISM COMMISSION

- THE LOCAL BOARD OF EDUCATION SHALL ADOPT A SCHOOL CALENDAR ON OR BEFORE MAY 15 OF EACH YEAR.

- **THE CALENDAR SHALL:**

- 1 OPENING DAY SHALL BE SCHEDULED TO OCCUR PRIOR TO THE FIRST STUDENT ATTENDANCE DAY OF THE STUDENT INSTRUCTIONAL YEAR.
- 1 CLOSING DAY SHALL BE SCHEDULED TO OCCUR FOLLOWING THE COMPLETION OF THE LAST STUDENT ATTENDANCE DAY OF THE STUDENT INSTRUCTIONAL YEAR.
- 4 PROFESSIONAL DAYS SCHEDULED
- 4 HOLIDAYS
- ALL SCHOOLS SHALL BE CLOSED ON THE THIRD MONDAY OF JANUARY IN OBSERVANCE OF THE BIRTHDAY OF MARTIN LUTHER KING, JR.
- IF ANY SCHOOL IN A DISTRICT IS USED AS A POLLING PLACE, THE SCHOOL DISTRICT SHALL BE CLOSED ON THE DAY OF THE ELECTION, AND THOSE DAYS MAY BE USED FOR PROFESSIONAL DEVELOPMENT ACTIVITIES, PROFESSIONAL MEETINGS, OR PARENT-TEACHER CONFERENCES.
- A DISTRICT MAY BE OPEN ON THE DAY OF AN ELECTION IF NO SCHOOL IN THE DISTRICT IS USED AS A POLLING PLACE. HOWEVER SCHOOLS MUST BE CLOSED ON A PRESIDENTIAL ELECTION DAY.
- LOCAL SCHOOL DISTRICTS SHALL PLAN, IN ACCORDANCE WITH THIS SUBSECTION, FOR THE MAKE-UP OF INSTRUCTIONAL TIME MISSED DUE TO EMERGENCY. IN ADDITION TO THE MINIMUM 1,062 HOUR STUDENT INSTRUCTIONAL YEAR, THE SCHOOL CALENDAR SHALL INCLUDE DAYS EQUAL TO THE GREATEST NUMBER OF DAYS MISSED SYSTEM-WIDE IN THE LOCAL SCHOOL DISTRICT OVER THE PRECEDING FIVE (5) SCHOOL YEARS.

COMMITTEE MEMBERS

District Administrator	Brian Vanover
Building Principal	Justin Kaiser
BOE Member	Norine Sullivan
Elem. Parent	Shane Armstrong
HS Parent	Stephanie Layton
Elem. Teacher	Annie Schleusner
HS Teacher	Julie Rash
Classified Employee (1)	Jim Swift
Classified Employee (2)	Melissa Burns
Community/Bus. Member (1)	Joe Hayes
Community/Bus. Member (2)	Amy Redfield

DEVELOPMENT OF THE CALENDAR

- **DEVELOPMENT OF CALENDAR**
- THE DISTRICT CALENDAR COMMITTEE, AFTER SEEKING FEEDBACK FROM DISTRICT EMPLOYEES, PARENTS, AND COMMUNITY MEMBERS, SHALL RECOMMEND SCHOOL CALENDAR OPTIONS TO THE SUPERINTENDENT FOR PRESENTATION TO THE BOARD. THE COMMITTEE'S RECOMMENDATIONS SHALL COMPLY WITH STATE LAWS AND REGULATIONS AND CONSIDER THE ECONOMIC IMPACT OF THE SCHOOL CALENDAR ON THE COMMUNITY AND THE STATE.
- IN ORDER TO ACT ON THE SCHOOL CALENDAR, THE BOARD MUST HOLD TWO (2) MEETINGS: 1) ONE THAT INCLUDES HEARING AND DISCUSSING RECOMMENDATIONS FROM THE SUPERINTENDENT AND THE CALENDAR COMMITTEE AND 2) A SUBSEQUENT MEETING THAT INCLUDES ADOPTION OF THE CALENDAR.
- THE MEETINGS MAY BE REGULAR OR SPECIAL.
- IN THE CASE OF SPECIAL MEETINGS, THE REQUIREMENTS OF [KRS 61.823](#) AND BOARD POLICY 01.44 APPLY, INCLUDING DESCRIBING IN THE APPLICABLE SPECIAL MEETING NOTICE(S) AND AGENDA(S) CONSIDERATION AND DISCUSSION OF THE RECOMMENDATIONS OF THE SUPERINTENDENT AND THE CALENDAR COMMITTEE (REGARDING AN INITIAL SPECIAL MEETING DEALING WITH THE SCHOOL CALENDAR) OR ADOPTION OF THE SCHOOL CALENDAR (REGARDING A SUBSEQUENT SPECIAL MEETING THAT INCLUDES ADOPTION OF THE CALENDAR).
- IN THE CASE OF AN INITIAL REGULAR MEETING THAT INCLUDES THE REQUIRED RECOMMENDATIONS/DISCUSSION OR A SUBSEQUENT REGULAR MEETING THAT INCLUDES ADOPTION OF THE SCHOOL CALENDAR, NOTICE SHALL BE GIVEN TO MEDIA OUTLETS THAT HAVE REQUESTS ON FILE TO BE NOTIFIED OF SPECIAL MEETINGS STATING THE DATE OF THE REGULAR MEETING AND THAT ONE (1) OF THE ITEMS TO BE CONSIDERED IN THE REGULAR MEETING WILL BE THE SCHOOL CALENDAR. THE NOTICE SHALL BE SENT AT LEAST TWENTY-FOUR (24) HOURS BEFORE ANY SUCH REGULAR MEETING. THIS ADDITIONAL AND UNIQUE REGULAR MEETING NOTICE REQUIREMENT DOES NOT MAKE ANY OF THE REQUIREMENTS OR LIMITATIONS RELATING TO SPECIAL MEETINGS APPLICABLE TO THE REGULAR MEETING.