

**Beechwood High School**  
**Curriculum, Instruction, and Assessment Committee Meeting**

**Call to Order:**

Beechwood High School's Curriculum and Instruction meeting was called to order at 3:18 pm on April 25, 2022 by Justin Kaiser. The following was present for the meeting:

Justin Kaiser, Sarah Schobel, Michael Brinkman, Kelly Burgei, Rhonda Shriver, Deborah Haggard, Dawn Norris, Aracely Norvell, Josh Bates, Jenny Sweeney, Tracy Kaake, and Lisa Sletto.

**Good News Report**

- Natnael Weldemichael got a full scholarship to NKU.
- enVision was ordered and materials were delivered. We will have training on May 31st. CERT was ordered. We are working on a SpringBoard refresher training.
- Prom and After Prom were both a success.
- Baseball is still doing well in the All A tournament.

**Old Business**

- None.

**New Business:**

- Department board requisition forms need to be turned in by June 1st for student supplies. Teacher supplies can be ordered through Amazon.
- Students have been asking about exam exemptions. Department chairs agree that we shouldn't exempt exams.
- We are working on the master schedule to see how many conflicts there are. Resource classes will be aligned based on need.
- We have hired Codi Malott for junior English, Kaylee Flynn for Middle School Science B, Intro to BioMed, and Anatomy, and Erin Goetz for math. We have middle school English and assistant band director posted.
- Testing schedule was reviewed.
- Be sure that course awards and departmental awards are turned into Megan.
- The PA and phone system will be updated this summer.
- May 24th - 27th, the HS loop will be closed so that we can test traffic for next year.
- Room moves were discussed. At the end of the school year, classrooms in the old building will move to their new classrooms or store items in the Aux Gym until trailers are delivered later in June.
- Reminder - PGP reflection, flex hours, and peer observations all need to be complete on the document in your observation folder by the end of the year.
- We will have a leadership workshop with department chairs in late July or early August. More information to come.
- Per the state, students only have to make benchmark on one ACT test (English, reading, or math) to achieve post-secondary readiness. Updated on our plan for senior lab classes next year and EL support.
- We reviewed our assessment plan for each grade level for next year as well as school-wide benchmark assessment days.
- English will present to SBDM on May 2nd about their department work. Science, A/H, and PL/CS will present in June.
- We will work on the EDGE Defense of Learning process for next year.
- Dates for the end of the year were reviewed.

**Adjournment:**

- The meeting was adjourned at 3:49 pm.

Minutes submitted by Sarah Schobel.