

Beechwood High School
Curriculum, Instruction, and Assessment Committee Meeting

Call to Order:

Beechwood High School's Curriculum and Instruction meeting was called to order at 2:00 pm on May 18, 2021 by Justin Kaiser. The following was present for the meeting:

Justin Kaiser, Sarah Schobel, Michael Brinkman, Lisa Sletto, Rhonda Shriver, Deborah Haggard, Dawn Norris,, Jenny Jones, Josh Bates, and Tracy Kaake.

Good News Report

- In one of the most challenging years, we made it! Great job to all staff for making the most of this year.

Old Business

- No old business this month.

New Business:

- Mr. Kaiser reviewed graduation procedures.
- The committee discussed the district professional learning cohort plan for next year. This will take the place of the November 2nd PD day. Teachers will still be able to get flex hours in professional learning of their choosing.
- Mr. Kaiser reviewed due dates and processes for closing checklists, class fees, summer assignments, school supplies, and extracurricular stipends/dues/fees for board approval.
- Grades are due May 20th and the averager will be run on May 21st.
- We will work on the master schedule on May 24th and send out to teachers to review before students and parents receive schedules.
- Teachers should be sure to complete peer observations and PGP reflections on their closing checklists.
- We are working with Mrs. Rash and Ms. Fugate on a plan to help the 21-22 seniors to work on the ACT and improving their scores. The district will pay for any senior to retake the ACT next year that wants to do so.
- The math department is going to hold for this year on getting new texts. They will continue to explore options during the next school year.
- A summer math session will occur for 6th, 7th, and 8th grades starting June 1st. This is in addition to summer school for those that failed courses.
- Calendar dates were reviewed for summer and for the start of school.
- The committee looked at Albert.IO data on use and how it could be used more for certain classes or departments.
- APEX was used much more this year due to the virtual option but less will be needed next year.
- We have a Spanish opening but actually need 2 allocations for this due to the number of student requests. We will discuss this with SBDM and the superintendent.
- 9th grade will be offered the performance-based PE credit option. An email will be sent home explaining the process.
- The committee reviewed department teacher supplies, annual purchase review, classroom cleaning supplies, and the purchasing cycle.

Adjournment:

- The meeting was adjourned at 2:35 pm.

Minutes submitted by Sarah Schobel.